



**BAĞYURDU ORGANIZED INDUSTRIAL ZONE  
1.6 MW SOLAR POWER PLANT,  
2500 kVA TRANSFORMER AND  
FAST CHARGING STATION INSTALLATION  
PROJECT**

**STAKEHOLDER ENGAGEMENT PLAN  
(SEP)**



**Çedfem Mühendislik Ltd. Şti.**

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## CONTENTS

LIST OF FIGURES .....	3
LIST OF TABLES .....	3
GLOSSARY .....	4
ABBREVIATIONS.....	5
EXECUTIVE SUMMARY.....	6
1. INTRODUCTION .....	8
1.1 Project Description .....	8
1.2 Description of E&S Status of the Sub-Project.....	8
2. LEGAL FRAMEWORK.....	10
2.1 National Legislation .....	10
2.2 World Bank Requirements for Stakeholder Engagement .....	11
3. BRIEF SUMMARY OF PREVIOUS STAKEHOLDER ENGAGEMENT ACTIVITIES .....	13
4. STAKEHOLDER IDENTIFICATION AND ANALYSIS.....	15
4.1 Affected parties .....	15
4.2 Other interested parties (OIP) .....	15
4.3 Disadvantaged / vulnerable individuals or groups.....	16
4.4 Summary of project stakeholder needs .....	17
5. STAKEHOLDER ENGAGEMENT PROGRAM.....	19
5.1 Purpose and Principles of Stakeholder Engagement .....	19
5.2 Stakeholder Engagement and Information Disclosure Methods .....	19
5.3 Programme and Timing of SEP .....	21
6. RESOURCES AND RESPONSIBILITIES FOR IMPLEMENTING STAKEHOLDER ENGAGEMENT ACTIVITIES.....	23
6.1 Resources .....	23
6.2 Management functions and responsibilities .....	23
7. GRIEVANCE MECHANISM (GM).....	26
7.1 Purpose and Principles .....	26
7.2 GM in MoIT Level .....	26
7.3 GM of Bağyurdu OIZ .....	27
7.4 GM for Workers.....	28
8. MONITORING AND REPORTING .....	29
8.1 Reporting for Monitoring .....	29
8.2 Involvement of stakeholders in monitoring activities.....	29
8.3 Reporting back to stakeholder groups .....	29
APPENDICES.....	30



Appendix 1. Technical opinion was obtained from the Provincial Directorate of Agriculture for the entire land planned to be established in Bağyurdu OIZ in 2006 .....	30
Appendix 2. Opinions received from all institutions for the establishment of OIZ.....	31
Appendix 3. The land transferring from the construction cooperative to Bağyurdu Organized Industrial Zone.....	33
Appendix 4. Stakeholder List.....	34
Appendix 5. Presentation on WB E&S ESSs.....	35
Appendix 6. Participation list of Preparation Meeting with E&S consultants.....	37
Appendix 7. Title deeds of the purchased land (110/1 – 104/27) .....	38
Appendix 8. Opinion requested from the Provincial Directorate of Agriculture for the area to be used for the treatment plant in 2012.....	40
Appendix 9. Positive response was obtained from Provincial Directorate of Agriculture .....	41
Appendix 10. Opening Stakeholder Engagement Meeting Photos (25th November 2022) .....	42
Appendix 11. Opening Stakeholder Engagement Meeting Notes (25th November 2022).....	44
Appendix 12. Opening Stakeholder Engagement Meeting Participant List (25th November 2022)	46
Appendix 13. Grievance Receiving Form.....	48
Appendix 14. Grievance Close-Out Form .....	49



## LIST OF FIGURES

Figure 4-1: Nearest settlements (considered as OIP as they are more than 5 km away) .....	15
Figure 6-1: Organizational chart of Bağyurdu OIZ.....	25
Figure 7-1: Complaint, Request and Suggestion Boxes .....	27

## LIST OF TABLES

Table 2-1: Relevant National Legal and Regulatory Requirements.....	10
Table 4-1: Communication needs and measures for the stakeholders .....	17
Table 5-1: Engagement methods of the Project and the Sub-project .....	19
Table 5-2: Programme and Timing of SEP .....	22
Table 6-1: Responsibilities of Key Actors/Stakeholders in SEP Implementation .....	23
Table 6-2: Organizational chart of Bağyurdu OIZ.....	<b>Hata! Yer işareti tanımlanmamış.</b>
Table 7-1: Grievance Mechanism Contact Information .....	27



## GLOSSARY

**Consultation:** The process of gathering information or advice from stakeholders and taking these views into account when making project decisions and/or setting targets and defining strategies.

**Dialogue:** An exchange of views and opinions to explore different perspectives, needs and alternatives, with a view to fostering mutual understanding, trust and cooperation on a strategy or initiative.

**Grievance Mechanism:** It is a mechanism that has been developed for potential use by project stakeholders to achieve mutually agreed resolutions for their grievances. It ensures that complaints and grievances are addressed through a transparent and impartial process.

**Local communities:** Refers to groups of people living in close proximity to the project locations that could potentially be impacted by a project. ("Stakeholders," refer to the broader group of people and organizations which are directly involved and /or have an interest in the project.)

**Organized Industrial Zones (OIZ):** the good and service production zones, which are formed by allocating the land parcels, the borders of which are approved, for the industry in a planned manner and within the framework of certain systems by equipping such parcels with the necessary administrative, social, and technical infrastructure areas and repair, trade, education, and health areas as well as technology development regions within the ratios included in zoning plans and which are operated in compliance with the provisions of this Law in order to ensure that the industry gets structured in approved areas, to prevent unplanned industrialization and environmental problems, to guide urbanization, to utilize resources rationally, to benefit from information and informatics technologies, and to ensure that the types of industries are placed and developed within the framework of a certain plan

**Partnerships:** In the context of engagement, partnerships are defined as collaboration between people and organizations to achieve a common goal and often share resources and competencies, risks and benefits.

**Stakeholder:** Refers to individuals or groups who: (a) are affected or likely to be affected by the project (project-affected parties); and (b) may get involved directly or/and have an interest in the project (other interested parties).

**Stakeholder engagement:** It is a continuous process used by the project to engage relevant stakeholders to generate sense of ownership to the project and for a clear purpose to achieve accepted outcomes. It includes a range of activities and interactions over the life of the project such as stakeholder identification and analysis, information disclosure, stakeholder consultation, negotiations and partnerships, grievance management, stakeholder involvement in project monitoring, reporting to stakeholders and management functions. It includes both state and non-state actors.

**Stakeholder Engagement Plan (SEP):** SEP is a useful tool for managing communications with the project stakeholders. The goal of this SEP is to improve and facilitate decision making and create an atmosphere of understanding that actively involves project-affected people and other stakeholders in a timely manner, and that these groups are provided sufficient opportunity to voice their opinions and concerns that may influence Project decisions.

**The Project:** Refers to Turkey Organized Industrial Zones Project

**The Sub-Project:** Refers to Bağyurdu OIZ 1.6 MWe Solar Power Plant (SPP) and Electric Vehicle Charging Station Project



## ABBREVIATIONS

CIMER	Presidency's Communication Center
CLO	Community Liaison Officer
DSİ	Directorate General of State Hydraulic Works
E&S	Environmental & Social
EIA	Environmental Impact Assessment
EHS	Environmental, Health and Safety
ESIA	Environmental and Social Impact Assessment
ESF	Environmental and Social Framework
ESMF	Environmental and Social Management Framework
ESMP	Environmental and Social Management Plan
ESS	Environmental and Social Standard
ETL	Energy Transmission Line
FGD	Focus Group Discussion
GM	Grievance Mechanism
HSE	Health Safety and Environment
KPI	Key Performance Indicator
KOSGEB	Small and Medium Industry Development Organization
LA	Land Acquisition
LMP	Labor Management Procedures
LM Plan	Labor Management Plan
M&E	Monitoring & Evaluation
MoAF	Ministry of Agriculture and Forest
MoEUCC	Ministry of Environment, Urbanization and Climate Change
MoIT	Ministry of Industry and Technology
MoENR	Ministry of Energy and Natural Resources
NGO	Non-governmental Organization
OIZ	Organized Industrial Zone
OIZSO	Organized Industrial Zones Supreme Organization
OIPs	Other Interested Parties
PAB	Project Affected Business
PAP	Project Affected People
PAS	Project Affected Settlement
PAH	Project Affected Houses
PCM	Public Consultation Meetings
PIU	Project Implementation Unit
RF	Resettlement Framework
SBO	Presidency of Strategy and Budget
SEP	Stakeholder Engagement Plan
SPP	Solar Power Plant
TOBB	The Union of Chambers and Commodity Exchanges of Turkey
TUBİTAK	Scientific and Technological Research Council of Turkey
TurkStat	Turkish Statistical Institute
UNDP	United Nations Development Programme
WB	World Bank
WWTP	Wastewater Treatment Plant



## EXECUTIVE SUMMARY

The main objective of the Türkiye Organized Industrial Zones Project of MoIT is to increase the efficiency, environmental sustainability and competitiveness of selected OIZs in Türkiye. For this propose, the World Bank (WB) financing in an amount of \$300 million will be used for Sub-Projects in selected OIZs. One of the sub-projects is Bağyurdu OIZ 1.6 MWe Solar Power Plant (SPP) and Electric Vehicle Charging Station Project. The World Bank's Environmental and Social Framework (ESF)'s Environmental and Social Standard (ESS)10, "Stakeholder Engagement and Information Disclosure", recognizes "the importance of open and transparent engagement between the Borrower and project stakeholders as an essential element of good international practice". Therefore, this SEP has been prepared for this sub-project.

### Brief Summary of Previous Stakeholder Engagement Activities

The World Bank (WB), in partnership with MoIT, has conducted stakeholder consultation meetings, missions and site visits with partners including OIZs, OIZSO, Strategy and Budget Office of Presidency. After meetings and consultations with stakeholders, MoIT prepared E&S commitment documents in accordance with WB ESSs.

MoIT and Bağyurdu OIZ Management communicated through meetings and correspondence as the stakeholders of the sub-project. The Solar Energy Power Plant and Electric Vehicle Charging Station will be built on the existing OIZ land.

The opening meeting of the Sub-Project was held on 25th November 2022 in Bağyurdu OIZ with the invitation of all stakeholders. At the meeting, WB E&S standards (ESS) that the sub-project committed to comply with and the E&S Management Plans that are being prepared were presented, opinions and suggestions of the stakeholders were received. Information was given about the disclosure process and the grievance mechanism.

### Stakeholder Identification and Analysis

In the SEP, stakeholders are defined as two groups. The term "Affected Parties" includes "those likely to be affected by the project because of actual impacts or potential risks to their physical environment, health, security, cultural practices, well-being, or livelihoods such as employees of OIZ, firms operated etc. The term "Other interested parties" (OIPs) refers to "individuals, groups, or organizations with an interest in the project, which may be because of the project location, its characteristics, its impacts, or matters related to public interest such as suppliers, municipalities, local institutions and organisations. There is no settlement 5 km away or closer. Therefore, the residents of the settlement far from the project area more than 6 km are considered OIP of the project.

Engagement commitments of the sub-project summarised in Chapter 2 with the communication needs of the stakeholders including vulnerable groups and detailed in Chapter 3.

### Stakeholder Engagement Program

In order to sustain ownership of the project stakeholders' during project implementation, and to increase positive social impact of the project, some stakeholder engagement methods to be used in the implementation phase are explained in the SEP of the main Project. Following engagement methods will be used throughout the life cycle of the project and coordination between sub-projects will be ensured:

- Official meetings
- Opening and Closing Meetings
- Disclosure Meetings
- Digital Communication Tools
- Grievance Mechanism (GM)



## **Grievance Mechanism (GM)**

The project-based GM is intended to serve as a mechanism to:

- Allow identification and impartial, timely and effective resolution of issues affecting the project,
- Strengthen accountability of the beneficiaries, including project affected stakeholders, and
- Provide channels for the stakeholders to provide feedback and raise concerns.

Any grievances that may occur during the project will be addressed at four levels. The GM at the first level will be undertaken by the OIZs. Secondly, contractors will establish their own GM for undertaking grievances for sub-contractors and workers. As the third level the MOIT's GM will be effectively adapted for the Project. Finally, the CIMER will constitute the fourth level of the grievance mechanism of this project. Legal action is open for complainants who feel that they have not achieved a satisfactory result from any of these levels.



## 1. INTRODUCTION

### 1.1 Project Description

Ministry of Industry and Technology (MoIT) has a long history of strengthening Organized Industrial Zones (OIZs). The OIZs in Türkiye are based in geographic localities that satisfy with regulation (Organized Industrial Zones Law No. 4562) and are supported by the MoIT. The main objective of this Project (Türkiye Organized Industrial Zones Project) is to increase the efficiency, environmental sustainability and competitiveness of selected OIZs in Türkiye.

For this propose, the World Bank (WB) financing in an amount of \$300 million will be used for Sub-Projects in selected OIZs. While the majority of the Project funds will be in support of OIZ infrastructure, such as renewable energy generation, water and wastewater treatment, solar power plant and energy-efficient buildings and processes, part of the loan will be earmarked to enhance the competitiveness of OIZs through sub-projects in support of establishing innovation and training centres based in OIZs and working closely with external experimental and research institutes and academic entities. Most of the Project funds will be invested in OIZ Sub-Projects in support of OIZ basic infrastructure (such as modern roads, water and gas pipelines, power lines and logistics facilities) and in “green” infrastructure related to energy and water efficiency, wastewater treatment, energy efficiency, renewable energy (e.g., solar, wind and biomass).

One of the sub-projects is Bağyurdu OIZ 1.6 MWe Solar Power Plant (SPP) and Electric Vehicle Charging Station Project. This SEP has been prepared for this sub-project. Bağyurdu OIZ, established in 2008, is located in the Ege Region of Türkiye in Kemalpaşa District of İzmir Province. Number of operating active businesses is 25. With the Solar Power Plant to be built within the scope of the project, it is also aimed to provide the energy to be used with the construction and completion of the Wastewater Treatment Plant (WWTP), to supply the energy of the electric vehicle charging station to be built in the region, to provide the energy needs of the district street lighting and water network. The sub-project is located on 16.000.00 m<sup>2</sup> of a single parcel of 29.491.62 m<sup>2</sup> as the Treatment Facility Area in the Bağyurdu OIZ Zoning Plan.

One of the most important steps in the Green OIZ transformation roadmap is the Solar Power Plant planned to be built within Bağyurdu OIZ. Upon its completion, it will provide the energy of the Wastewater Treatment Plant, Street Lighting, Water Network Line and Electric Vehicle Charging Stations of the OIZ.

### 1.2 Description of E&S Status of the Sub-Project

During the preparation phase, OIZs prepared Environmental and Social (E&S) Screening Reports for all sub-projects and submitted them to MoIT. These documents, in which the environmental and social impacts of the projects were screened, were reviewed by MoIT experts. According to Environmental and Social (E&S) Screening report of the sub-project of the Bağyurdu OIZ, the sub-project does not carry high E&S risks. The sub-project is expected to have any major negative environmental and social impacts, The Sub-project will create a greener and more environmentally friendly OIZ.

An EIA exemption certificate document was obtained for the parcel (no: 110/1) to be built for the Bağyurdu OIZ Solar Power Plant. There is an environmental engineer in Bağyurdu OIZ. In addition, "Denetim Çevre" company provides environmental consultancy services for environmental legislation requirements. Bağyurdu OIZ Environment company provides regular



environmental training every year. These trainings are given by environmental engineer in order for all personnel to learn the requirements of environmental legislation. Bağyurdu OIZ has ISO 9001 and Zero Waste Basic Level Certificates. All participant companies are checked for environmental permits. Participants who do not have an environmental permit are not granted a production license. All companies that have a production license and produce have environmental permits.

Project site consists of a two parcel, it will be constructed in a section of approximately 16,000.00 m<sup>2</sup> on 110/1 parcels no and 104/27 which is allocated as the Treatment Facility Area in the Bağyurdu OIZ Zoning Plan and consists of two parcels. Excavation works will be done in the project area on a small scale. Excavation waste will be generated and will be disposed of according to the regulations. No new land acquisition is required for the sub-project because the plant works are located in available lands of the OIZ



## 2. LEGAL FRAMEWORK

### 2.1 National Legislation

Table 2 1 summarizes the national legal and regulatory requirements that are relevant for the SEP.

**Table 2-1: Relevant National Legal and Regulatory Requirements**

Law	Explanation
Law on the Exercise of the Right to Petition	Based on "Article 3 of the Law on the Exercise of the Right to Petition", citizens of the Republic of Turkey, may submit their complaints to the Grand National Assembly of Turkey through written petition (Official Gazette dated 01.11.1984 and numbered 3071). On the condition of reciprocity and using Turkish language in their petitions, foreigners residing in Turkey are entitled to enjoy this right
Right to Information Act (No. 4982)	The purpose of this law is to regulate the procedure and basis of the right to information in accordance with the principles of equality, impartiality and openness, which are the requirements of a democratic and transparent government. According to the obligation to provide information (Article5), institutions and organizations are required to take necessary administrative and technical measures for all kinds of information and documents, considering the exceptions set out in this law, to provide information to applicants; and to evaluate and decide on applications promptly, effectively and correctly.
Right to Constitutional Complaint (Constitution, Article 148)	"Everyone may apply to the Constitutional Court on the grounds that one of the fundamental rights and freedoms within the scope of the European Convention on Human Rights which are guaranteed by the Constitution has been violated by public authorities. To make an application, ordinary legal remedies must be exhausted." <sup>1</sup> "Article 24, Appeal process - The applicant whose request for information was rejected may appeal to the Board within fifteen days starting from the official notification before appealing for judicial review. Appeals should be written. The Board shall render a decision within 30 days."
Law on the Right to Information (Articles 11)	"Article 11 - The institutions and agencies shall provide the requested information within 15 working days. However, where the requested information or document is to be obtained from another unit within the applied institution and agency or it is necessary to receive the opinion of another institution or if the scope of the application pertains more than one institution; the access shall be provided in 30 working days. In this case, the applicant shall be notified in writing of the extension and its reasons within 15 working days."
The Environmental Impact Assessment Regulation No. 29186 (Article 9)	1) In order to inform the investing public, to get their opinions and suggestions regarding the project; Public Participation Meeting will be accomplished on the date given by Ministry and Ministry qualification given institution / organization and project owners as well as the participants of the project affected community will be expected to attend in a central location determined by the Governor. a) The competency issued institutions / organizations by the Ministry will publish the meeting date, time and place through widely published newspaper at least ten (10) calendar days before the determined date for the PPM. b) Public Participation meeting will be held under the Director of Environment or through Urbanization or authorized chairman. The meeting will inform the public regarding the project, receive views, questions and suggestions. The Director may seek written opinions from the participants. Minutes of meeting will be sent to Ministry, with one copy kept for the Governorship records. 2) Governorship will announce the schedule and contact information regarding for the public opinion and suggestions. Comments received from the public will be submitted to Commission as per the schedule. 3) Members of Commission may review the Project implementation area before the scoping process, also may attend to public participation meeting on the date announced.



Law	Explanation
	4) The competency issued institutions / organizations by the Ministry could provide studies as brochures, surveys and seminars or through internet in order to inform the public before the Public Participation Meeting.
Participatory Planning Approach (Public Financial Management and Control Law No. 5018)	Strategic planning and performance-based budgeting Article 9- Public administrations; They prepare a strategic plan with participatory methods in order to create their future missions and visions within the framework of development plans, programs, relevant legislation and the basic principles they adopt, to determine strategic goals and measurable targets, to measure their performance in line with the predetermined indicators, and to monitor and evaluate this process.
Principles of Participation Guide	Strategy and Budget Department of the Presidency prepares and shares manuals on guidelines for the strategic planning process that public administrations have to implement. One of these guides is about the principles of participation. The principles of participation document are a best practice guide for those who design, implement and manage participatory work. The Ministry of Industry and Technology acts under the guidance of these guides in large-scale projects and works that require corporate strategic planning and participation.
Strategic Plan of the Ministry of Industry and Technology	MoIT carried out a participatory process in which the opinions of internal stakeholders and external stakeholders were received within the scope of the 2019-2023 Strategic Plan preparation activities. In order to measure the perceptions and get suggestions on forthcoming industry and technology strategies and programs of Turkey, a comprehensive external stakeholder questionnaire was conducted to of external stakeholders including those working in public institutions and organizations, non-governmental organizations, public institutions, and higher education institutions.

## 2.2 World Bank Requirements for Stakeholder Engagement

The World Bank's Environmental and Social Framework (ESF)'s Environmental and Social Standard (ESS)10, "Stakeholder Engagement and Information Disclosure", recognizes "the importance of open and transparent engagement between the Borrower and project stakeholders as an essential element of good international practice" (World Bank, 2017: 97). Specifically, the requirements of ESS10 are:

- Borrowers will engage with stakeholders throughout the project life cycle, commencing such engagement as early as possible in the project development process and in a timeframe that enables meaningful consultations with stakeholders on project design. The nature, scope and frequency of stakeholder engagement will be proportionate to the nature and scale of the project and its potential risks and impacts.
- Borrowers will engage in meaningful consultations with all stakeholders. Borrowers will provide stakeholders with timely, relevant, understandable and accessible information, and consult with them in a culturally appropriate manner, which is free of manipulation, interference, coercion, discrimination and intimidation.
- The process of stakeholder engagement will involve the following, as set out in further detail in this ESS: (i) stakeholder identification and analysis; (ii) planning how the engagement with stakeholders will take place; (iii) disclosure of information; (iv) consultation with stakeholders; (v) addressing and responding to grievances; and (vi) reporting to stakeholders.
- The Borrower will maintain and disclose as part of the environmental and social assessment, a documented record of stakeholder engagement, including a description of the stakeholders consulted, a summary of the feedback received and a brief explanation of how the feedback was taken into account, or the reasons why it was not." (World Bank, 2017: 98).



This standard requires that the Borrower prepares a Stakeholder Engagement Plan (SEP) that is proportionate to the nature and scale of the project and its potential risks and impacts, disclose it as early as possible before project appraisal, and seeks the views of stakeholders on the SEP, including on the identification of stakeholders and proposals for future engagement. An updated SEP needs to be disclosed by the Borrower subsequent to any significant changes to the original version (World Bank, 2017: 99). In addition, the Borrower should also develop and implement a grievance mechanism to receive and facilitate the resolution of concerns and grievances of project-affected parties related to the environmental and social performance of the project in a timely manner (World Bank, 2017: 100)<sup>1</sup>

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<sup>1</sup> Details for the WB Environmental and Social Standards are available at: [www.worldbank.org/en/projects-operations/environmental-and-social-framework/brief/environmental-and-social-standards](http://www.worldbank.org/en/projects-operations/environmental-and-social-framework/brief/environmental-and-social-standards) and <http://projects-beta.vsemirnyjbank.org/ru/projects-operations/environmental-and-social-framework/brief/environmental-and-social-standards>



### 3. BRIEF SUMMARY OF PREVIOUS STAKEHOLDER ENGAGEMENT ACTIVITIES

Bağyurdu OIZ 1.6 MWe Solar Power Plant Project is a part of Türkiye Organized Industrial Zones main project developed by MoIT. Stakeholder engagement activities carried out during the development of the main project are presented in the project's SEP<sup>2</sup>. Stakeholder engagement efforts have included meetings with key stakeholders, including relevant ministries and other government agencies, representatives of Chambers of Industry and/or Commerce, OIZs, development agencies and other development partners. The stakeholders involved in the consultation processes of the main Project are:

- Ministry of Industry and Technology (MoIT)
- Ministry of Energy and Natural Resources (MoENR)
- Ministry of Environment, Urbanization and Climate Change (MoEUCC)
- Presidency of Strategy and Budget (SBO)
- Ministry of Treasury and Finance
- Small and Medium Industry Development Organization (KOSGEB)
- Scientific and Technological Research Council of Turkey (TUBİTAK)
- Ankara Development Agency
- United Nations Development Programme (UNDP)
- OIZs
- Organized Industrial Zones Supreme Organization (OIZSO)
- The Union of Chambers and Commodity Exchanges of Turkey (TOBB)

The World Bank (WB), in partnership with MoIT, has conducted stakeholder consultation meetings, missions and site visits with partners including OIZs, OIZSO, Strategy and Budget Office of Presidency.

After meetings and consultations with stakeholders, MoIT prepared the Stakeholder Engagement Plan (SEP), Labor Management Procedures (LMP), Environmental and Social Management Framework (ESMF), Resettlement Framework (RF) and Environmental and Social Commitment Plan (ESCP). After first drafts of these documents are developed, MoIT held a stakeholder engagement meeting on 18.02.2020 to present key aspects of the project proposal, share scope of SEP and other procedures during the project preparation phase. The SEP, approved in January 2021 by the WB and published on the main project's website<sup>3</sup>, formed the basis for this subproject-specific SEP. The draft SEP of the main project, together with project ESMF, ESCP, RF and LMP, has been disclosed on the website of the MoIT in both English and Turkish on 15.12.2020 to obtain views and comments of relevant stakeholders. In addition to disclosure of ESF documents on their website, the ESMF and other ESF documents have been shared with the stakeholders via e-mail. Feedbacks regarding the disclosed documents has been collected through official correspondences, online feedback forms, e-mails to support the effectiveness of the virtual/digital meetings.

MoIT and Bağyurdu OIZ Management communicated through meetings and correspondence as the stakeholders of the sub-project (Bağyurdu OIZ 1.6 MWe Solar Power Plant Project).

<sup>2</sup> <https://www.sanayi.gov.tr/sanayi-bolgeleri/dunya-bankasi-finansmanli-osb-kredilendirme-projesi/sf1604010641>

<sup>3</sup> <https://www.sanayi.gov.tr/sanayi-bolgeleri/dunya-bankasi-finansmanli-osb-kredilendirme-projesi/sf1604010641>



The Solar Energy Power Plant will be built on the existing OIZ land and does not require any land acquisition. For this reason, there is no consultation record regarding land acquisition.

Bağyurdu OIZ management held a meeting with E&S consultants to prepare plans in line with WB E&S standards on 2 November 2022 (See Appendix 6 for the list of participants).

Both at the beginning and end of the sub-project lifecycle, multi-stakeholder meetings will be organized in order to announce and disseminate project activities and outcomes. The opening meeting of the Sub-Project was held on 25th November 2022 in Bağyurdu OIZ with the invitation of all stakeholders described in Chapter 4 and listed in Appendix 4.

At the meeting, WB E&S standards (ESS) that the sub-project committed to comply with and the E&S Management Plans that are being prepared were presented (For the presentation, see Appendix 5), and opinions and suggestions of the stakeholders were received. Management plans and E&S commitments of the sub-project were presented at the meeting. Information was given about the disclosure process and the grievance mechanism.



## 4. STAKEHOLDER IDENTIFICATION AND ANALYSIS

### 4.1 Affected parties

For the purpose of the SEP, the term “Affected Parties” includes “those likely to be affected by the project because of actual impacts or potential risks to their physical environment, health, security, cultural practices, well-being, or livelihoods. These stakeholders may include individuals or groups, including local communities” (World Bank, 2018b). They are the individuals or households most likely to observe changes from environmental and social impacts of the project. Identified affected parties <sup>4</sup> are;

- Employees of OIZ
- Firms operated in OIZ
- Employees of the firms operated in OIZ
- Construction firm
- Employees of the construction firm

There is no settlement 5 km away or closer.



Figure 4-1: Nearest settlements (considered as OIP as they are more than 5 km away)

### 4.2 Other interested parties (OIP)

The term “Other interested parties” (OIPs) refers to “individuals, groups, or organizations with an interest in the project, which may be because of the project location, its characteristics, its impacts, or matters related to public interest. For example, these parties may include regulators, government officials, the private sector, the scientific community, academics, unions, women’s organizations, other civil society organizations, and cultural groups” (World Bank, 2018b). Identified affected parties are;

- Suppliers
- Service providers to OIZ

<sup>4</sup> For contact info see Appendix 4. Stakeholder List



- Residents of Çepnidere (approximately 5,3 km) and the muhtar as their elected representatives
- Residents of Turgutlu (approximately 6,25 km) and the muhtar as their elected representatives
- Residents of Sancaklıbozköy (approximately 6,1 km) and the muhtar as their elected representatives
- Residents of Sancaklıgödek (approximately 6,6 km) and the muhtar as their elected representatives
- İzmir Province Municipality
- Kemalpaşa District Municipality
- Kemalpaşa District Directorate of Environment, Urbanization and Climate Change
- Kemalpaşa District Directorate of Agriculture and Forestry
- Kemalpaşa District Government
- Media institutions
- NGOs
  - Müstakil Sanayici ve İş Adamları Derneği (Independent Industrialists' and Businessmen's Association)
  - İzmir Esnaf ve Sanatkarlar Odaları Birliği (İzmir Union of Tradesmen and Craftsmen Chambers)
  - TEMA Vakfı İzmir Temsilciliği (TEMA Foundation İzmir Representation)
  - Küçük ve Orta Ölçekli İşletmeleri Geliştirme ve Destekleme İdaresi Başkanlığı (KOSGEB) - İzmir Müdürlüğü (Small and Medium Enterprises Development and Support Administration - İzmir Directorate)
  - İzmir Ziraat Odası (Bağyurdu Chamber of Agriculture)
  - Türk Mühendis ve Mimar Odaları Birliği (TMMOB) (Union of Chambers of Turkish Engineers and Architects)
  - İzmir Kalkınma Ajansı (İzmir Development Agency)

#### 4.3 Disadvantaged / vulnerable individuals or groups

The sub-projects to be implemented within the scope of the Project will be located within OIZ areas, where land acquisition processes are already completed. There is not a potential that Bağyurdu OIZ 1.6 MWe Solar Power Plant Project may necessitate acquisition of additional land. It is particularly important to understand project impacts and whether they may disproportionately fall on disadvantaged or vulnerable individuals or groups, who often do not have a voice to express their concerns or understand the impacts of a project. However, for this sub-project, these groups were not analysed because there are no settlements in the vicinity of the project area and no land acquisition is required. For this reason, communities are defined as OIP and not PAP. Despite this, disadvantaged groups within the communities defined as OIP were considered as vulnerable groups in accordance with SEP of the main project within the scope of the project.

The groups listed below will be considered as vulnerable groups of the project.

- Woman head of households,
- Elderly,
- People with disability,
- People who are dependent on home due to chronic illness,
- Illiterate adult,
- Those who do not use the internet,
- People who do not speak Turkish who live in OIP settlements or work in the OIZ.



#### 4.4 Summary of project stakeholder needs

Engagement commitments of the sub-project presented below with the communication needs of the stakeholders. Common communication needs for of vulnerable groups are included.

**Table 4-1: Communication needs and measures for the stakeholders**

Stakeholder	Communication method	What will be communicated/disclosed	Responsible
<b>Affected parties</b>			
OIZ companies	E-mail Website	Project developments, E&S requirements and Health and Safety alerts Information about SEP and GM Information about ESMP and LMP	OIZ PIU
Workers in the OIZ	Website Board announcements in OIZ Grievance mechanism (GM) communication channels	Project developments, E&S requirements and Health and Safety alerts Information about SEP and GM GM will be available for workers	OIZ PIU
Workers of the sub-project construction activity	Website Board announcements in OIZ Grievance mechanism (GM) communication channels	Project developments, E&S requirements and Health and Safety alerts Information about SEP and GM GM will be available for workers Information about ESMP and LMP of the project Occupational health and safety (OHS) issues Worker Rights	OIZ PIU and sub-contractors of the project
<b>Other Interested Parties (OIP)</b>			
Suppliers	E-mail, Website Board announcements in OIZ	Project developments and Health and Safety alerts	OIZ PIU
Service providers to OIZ	E-mail and Website Board announcements in OIZ	Project developments and Health and Safety alerts	OIZ PIU
Residents of Çepnidere (approximately 5,3 km)	Phone call to the muhtars CHS warning signs Website Grievance mechanism (GM) communication channels	Project developments and Health and Safety alerts Information about Website of the project, SEP and GM	OIZ PIU
Residents of Turgutlu (approximately 6,25 km)			OIZ PIU
Residents of Sancaklıbozköy (approximately 6,1 km)			OIZ PIU
Residents of Sancaklığdecik (approximately 6,6 km)			OIZ PIU
İzmir Province Municipality	E-mail Website	Project developments	OIZ PIU
Kemalpaşa District Municipality	E-mail Website	Project developments	OIZ PIU
Kemalpaşa District Directorate of Environment, Urbanization and Climate Change	E-mail Website	Project developments	OIZ PIU
Kemalpaşa District Directorate of Agriculture and Forestry	E-mail Website	Project developments	OIZ PIU



Stakeholder	Communication method	What will be communicated/disclosed	Responsible
Kemalpaşa District Government	E-mail Website	Project developments	OIZ PIU
Media institutions and NGOs	E-mail Website	Project developments	OIZ PIU
<b>Vulnerable groups</b> (who live in OIP settlements or work in the OIZ)			
Woman head of households	Phone call to the muhtars CHS warning signs Website Grievance mechanism (GM) communication channels	GM will allow anonymous complaints. Job application form will be distributed to nearby settlements (OIP settlements).	OIZ PIU
Elderly		Important information about the project will be given to the representatives (muhtars, directors) to be conveyed to the vulnerable groups. Attention-grabbing and visual warning signs, speed limits, CHS practices that consider all vulnerable groups.	OIZ PIU and sub-contractors
People with disability			
People who are dependent on home due to chronic illness			
Illiterate adult		Attention-grabbing and visual warning signs	OIZ PIU and sub-contractors
People who do not speak Turkish			
Those who do not use the internet	Phone call to the muhtars CHS warning signs Grievance mechanism (GM) communication channels	Important information about the project will be given to the representatives (muhtars, directors) to be conveyed to the vulnerable groups.	OIZ PIU and sub-contractors



## 5. STAKEHOLDER ENGAGEMENT PROGRAM

### 5.1 Purpose and Principles of Stakeholder Engagement

Stakeholder engagement plays a critical role for the successful completion of the sub-project, which has a wide stakeholder circle, from local people to domestic and international nongovernmental organizations. The SEP aims to pay special attention to identified disadvantaged or vulnerable individuals or groups and determines how to ensure their inclusion in the stakeholder engagement activities. The SEP aims to take into account the main characteristics and interest of the stakeholders, and the different levels of engagement and consultation that is appropriate for different stakeholders, while defining the interaction with all stakeholders, also explores the opportunities and risks brought by interaction with them.

**Transparent participation:** It is essential that information about the project is communicated openly to all stakeholders. The positive and negative impacts of the project should be clearly shared with all stakeholders.

**Sensitive participation:** A sensitive participation process that takes into account the special needs of different stakeholder groups and communities should be maintained. Measures should be taken to ensure that the communication in the participation process is performed without a hitch.

**Inclusive/non-discriminatory participation:** Care should be taken to ensure that there is no hierarchy in terms of participation among groups with different interests and needs, and that all groups are met with an equal and fair participation process. If the characteristics of some individuals or communities make it difficult to access to the participating channels, enabling measures should be taken.

### 5.2 Stakeholder Engagement and Information Disclosure Methods

In order to sustain ownership of the project stakeholders' during project implementation, and to increase positive social impact of the project, some stakeholder engagement methods to be used in the implementation phase are explained in the SEP of the main Project. These engagement methods will be used throughout the life cycle of the project and coordination between sub-projects will be ensured. Parallel methods are planned to be used in particular for the Bağyurdu OIZ 1.6 MWe Solar Power Plant Sub-project including Electric Vehicle Charging Station.

**Table 5-1: Engagement methods of the Project and the Sub-project**

Method	Main Project Level- Türkiye Organized Industrial Zones <sup>5</sup>	Sub-Project Level – Bağyurdu OIZ 1.6 MWe Solar Power Plant Project	
		Activity	Parties
Official meetings	The official meetings will be convened at two levels: (i) among the representatives of MoIT, and (ii) with relevant stakeholders. Firstly, the representatives of different units of the MoIT will meet monthly during both the preparation and	Bağyurdu OIZ PIU will attend the relevant official meetings described in the SEP of the main project to be informed about every aspects/milestones of the whole project.	MoIT PMU Bağyurdu OIZ PIU

<sup>5</sup> <https://www.sanayi.gov.tr/sanayi-bolgeleri/dunya-bankasi-finansmanli-osb-kredilendirme-projesi/sf1604010641>



Method	Main Project Level- Türkiye Organized Industrial Zones <sup>5</sup>	Sub-Project Level – Bağyurdu OIZ 1.6 MWe Solar Power Plant Project	
		Activity	Parties
	implementation phase of the Project in order to keep each expert assigned to this Project informed about every aspects/milestones of the project. Also, the Project Implementation Unit will meet weekly to ensure smooth implementation. Secondly, official meetings were/will be conveyed with various stakeholders both during preparation and implementation phase of the Project. A large variety of the stakeholders including representatives of government authorities, municipal authorities, OIZs' and Organized Industrial Zones Supreme Organizations, Chambers of Commerce/Industry and international organizations. Most of these meetings will be executed through digital platforms in compliance with Covid-19 prevention measures recommended by the government.		
Opening and Closing Meetings	Both at the beginning and end of the project lifecycle, multi-stakeholder meetings will be organized in order to announce and disseminate project activities and outcomes. These meetings will be executed in digital platforms if health risk due to the Covid-19 pandemic still continues in the time of the meetings.	Both at the beginning and end of the sub-project lifecycle, multi-stakeholder meetings will be organized in order to announce and disseminate project activities and outcomes.  The opening meeting of the Sub-Project was held on 25 <sup>th</sup> November 2022 in Bağyurdu OIZ with the invitation of all stakeholders.  At the meeting, WB E&S standards (ESS) that the sub-project committed to comply with and the E&S Management Plans that are being prepared were presented (For the presentation, see Appendix 5), and opinions and suggestions of the stakeholders were received.	Bağyurdu OIZ PIU  E&S consultants  Affected parties  OIP
Disclosure Meetings	Disclosure meetings will be convened with stakeholders including MoIT, OIZs, OIZSO and government authorities such as MoENR, MoUE, chamber of industry and trade, KOSGEB, TUBİTAK and Das. In these meetings project documents including the SEP, ESMF, LMP and other relevant implementation documents will		



Method	Main Project Level- Türkiye Organized Industrial Zones <sup>5</sup>	Sub-Project Level – Bağyurdu OIZ 1.6 MWe Solar Power Plant Project	
		Activity	Parties
	be disclosed. Most of these meetings will be executed in digital platforms in compliance with Covid-19 prevention measures recommended by the government. Feedback regarding the disclosed documents will be collected through official correspondences, online feedback forms, e-mails to support the effectiveness of the digital meetings.		
Digital Communication Tools	The website and social media accounts of the MoIT will be used to inform stakeholders about the important developments of the Project. The press releases will also be shared with the press. These tools will be effectively used in compliance with the Covid-19 prevention measures in order to lessen the need of face to face meetings.	The website of Bağyurdu OIZ will be used to inform stakeholders about the important developments of the Project. This tool will be effectively used in compliance with the Covid-19 prevention measures in order to lessen the need of face to face meetings. Important developments and announcements about the project will be published on the website.  ESMP, LMP and SEP will be available on the website.	Bağyurdu OIZ PIU Affected parties OIP
Grievance Mechanism (GM)	Per the World Bank's ESS10 requirement, a proper grievance mechanism (GM) will be established and operated for the Project.  According to the LMP of the main project, GM will also cover worker complaints.	The sub-project will have a grievance mechanism managed by Bağyurdu OIZ PIU. For the working principles of the mechanism, see Chapter 7.	Bağyurdu OIZ PIU Affected parties OIP

### 5.3 Programme and Timing of SEP

The strategy should include means to consult with project stakeholders if there are significant changes to the project resulting in additional risks and impacts.



**Table 5-2: Programme and Timing of SEP**

Project stage	Activity	Information to be disclose	Method	Time - Location	Target stakeholder	Responsib le Unit
Project lifetime	Official meetings	Project development process, E&S requirements.	Online, face-to-face meetings	Regularly - MoIT	MoIT, OIZs	MoIT
Beginning and end of the project	Opening and Closing Meetings	Project aims and results, E&S requirements and performance.	Online or face-to-face	Beginning and end of the project - OIZ	Affected Parties and OIPs	OIZ PIU
Preparation	Disclosure	ESSs and call to disclosure process of the draft E&S management plans.	-E-mails to institutional and organizational stakeholder, -Board announcement for OIZ employees, -Website announcement.	When final drafts of E&S management plans are ready - OIZ and online.	Affected Parties and OIPs, vulnerable groups.	OIZ PIU
Preparation	Information sharing	ESMP and SEP.	-Website, -Stakeholders will be able to contribute to the plans by phone, e-mail or via the online communication form on the website.	When final drafts of E&S management plans are ready - Online	Affected Parties and OIPs, vulnerable groups.	OIZ PIU
Preparation	Information about GM	Targets and channels of the GM	Face to face or by phone	Beginning of the Project	Representatives and directors of the local communities live in Çepnidere, Turgutlu, Sancaklıbozköy, Sancaklığdecik	OIZ PIU
Project lifetime	Information sharing activities	Important developments of the Project such as Final versions of the E&S management documents are ready.	Website	In case important developments of the Project - Online	Affected Parties and OIPs, vulnerable groups.	OIZ PIU
Construction	Warnings	Construction related CHS warnings and traffic.	Warning signs	When needed - Construction area and roads.	Workers, residences of the OIP settlements including vulnerable groups.	Construction company and OIZ PIU.
Construction and	Employment call	Local employment opportunities.	-Website of the OIZ,	When needed -	Workers, residences of the OIP settlements	Construction



Project stage	Activity	Information to be disclose	Method	Time - Location	Target stakeholder	Responsible Unit
Operation			-Job application forms distributed to OIP settlements, -Board announcement for OIZ employees.	Online, OIP settlements and OIZ.	including vulnerable groups.	company and OIZ PIU.

## 6. RESOURCES AND RESPONSIBILITIES FOR IMPLEMENTING STAKEHOLDER ENGAGEMENT ACTIVITIES

### 6.1 Resources

Bağyurdu OIZ PIU will be in station of stakeholder engagement activities. The budget required for implementing the stakeholder engagement plan over project duration will be allocated and used for conducting the above specified activities with different stakeholders and for communication and visibility activities. All the activities will be conducted by use of human resources of the OIZ.

### 6.2 Management functions and responsibilities

The MoIT PIU will assume the main responsibility for the coordination, implementation and monitoring and reporting of the implementation of the main project's SEP's implementation. Table 6 1 presents the roles and responsibilities of each main project's SEP and the SEP of the sub-project.

**Table 6-1: Responsibilities of Key Actors/Stakeholders in SEP Implementation**

Stakeholder / Key actors	Roles
Level: Main project – Türkiye OIZs Project	
MoIT PIU-Project Manager	<ul style="list-style-type: none"> <li>Incorporating all stakeholder engagement activities into the overall environmental and social management systems</li> <li>Developing an internal system to communicate progress and results of stakeholder engagement to the senior management and staff members</li> <li>Expediting, monitoring, following up PIU team for proper implementation of processes related to grievance mechanism and stakeholder engagement issues</li> <li>Coordinating with parties for proper implementation of processes related to grievance mechanism and stakeholder engagement issues</li> <li>Consultation on specific SEP activities</li> </ul>
MoIT PIU-Communications and Stakeholder Specialist	<ul style="list-style-type: none"> <li>Planning and implementation of the SEP</li> <li>Ensuring that the stakeholder engagement is understood by PIUs and other stakeholders</li> <li>Leading stakeholder engagement activities with identified stakeholders such as OIZs, OIZSO, loan owners in OIZs, governmental bodies</li> <li>Organizing/managing Public Participation Meetings and other events related to public disclosure of information</li> <li>Supporting other PIU staff that may have interaction with stakeholders</li> <li>Coordinating interface and reporting to/from World Bank in relation to implementation of SEP</li> </ul>



Stakeholder / Key actors	Roles
	<ul style="list-style-type: none"> <li>Updating the SEP periodically and upon major Project changes</li> <li>Information sharing with local community members/ Local community representatives</li> <li>Prepare and implement subproject level SEPs</li> <li>Consult and engage poor and vulnerable groups such as women, migrants/refugees, unemployed persons in the vicinity of OIZs</li> </ul>
MolT PIU- Environmental and Monitoring Specialist	<ul style="list-style-type: none"> <li>Monitoring the project progress</li> <li>Ensuring the successful delivery of all defined documentation</li> <li>Consolidated reporting on overall SEP activities and the project progress</li> <li>Implementing social and environmental monitoring</li> <li>Monitoring and reporting to MolT PIU and management whether the social and environmental issues stated in related documents are implemented throughout Project lifetime</li> </ul>
MolT PIU-GM Focal Point	<ul style="list-style-type: none"> <li>Acting as the focal point for the GM in MolT PIU</li> <li>Recording and following up grievances related with the Project</li> <li>Management and coordination on resolution of grievances within the Project</li> <li>Reviewing grievance records to illustrate significant non-compliance issues or recurring problems regarding the stakeholder engagement and other Project activities and coming up with actions</li> <li>Coordinating and monitoring GM focal points in OIZs and contractor level</li> <li>Consolidating Project related grievances from all different GM levels</li> <li>Informing MolT PIU and management about the resolution process</li> <li>Preparing consolidated GM reports of the Project</li> </ul>
Governmental Bodies (MoENR, MoUE, TUBITAK, KOSGEB, etc.)	<ul style="list-style-type: none"> <li>Providing inputs and feedback during the preparation and implementation phases of the SEP</li> <li>Participation to the implementation of some activities in the SEP</li> </ul>
Project contractors (Building contractors, Private investors, potential OIZ participants Suppliers of "green infrastructure", goods and services)	<ul style="list-style-type: none"> <li>Informing MolT PIU of any issues related to their engagement with stakeholders</li> <li>Informing local communities of any environmental monitoring (e.g. noise, vibration, water quality monitoring etc.)</li> <li>Developing and implementing a grievance mechanism for their workforce including sub-contractors, prior to the start of works in compliance with PIU's GM requirements</li> </ul>
Supervision Consultant	<ul style="list-style-type: none"> <li>Monitoring the contractors' recording and resolution of grievances, and reporting these to PIU in their monthly progress reports</li> <li>Contacting with PIU GM Focal Point for the follow up of the grievances</li> </ul>
<b>Level: Sub-project – Bağyurdu OIZ 1.6 MWe Solar Power Plant Project</b>	
Bağyurdu OIZ PIU	<ul style="list-style-type: none"> <li>Preparing a sub-project level SEP</li> <li>Koordinasyon with MolT PIU-Communications and Stakeholder Specialist</li> <li>Planning and implementation of SEP activities with MolT for the specific OIZ site</li> <li>Informing OIZ's SEP related activities to management board of the OIZ</li> <li>Outreach to stakeholders for site specific project issues</li> <li>Regional and provincial level outreach</li> <li>Reporting on implementation of SEP activities to MolT PIU</li> <li>Executing defined grievance mechanism in the SEP properly and informing MolT PIU about the overall implementation status</li> <li>Sending all records to Regional Directorate and the Board of Directors</li> </ul>
GM focal point	<ul style="list-style-type: none"> <li>Receiving and responding to complaints</li> <li>To ensure that the complaint is resolved by communicating with the relevant departments</li> </ul>



Stakeholder / Key actors	Roles
	<ul style="list-style-type: none"> <li>• Reporting grievance records and consultation activities to management</li> <li>• Providing data for Monitoring and Evaluation activities</li> <li>• Giving information to representatives/directors of the OIP settlements about GM</li> </ul>

The current organizational chart of OIZ management including PIU is as follows.

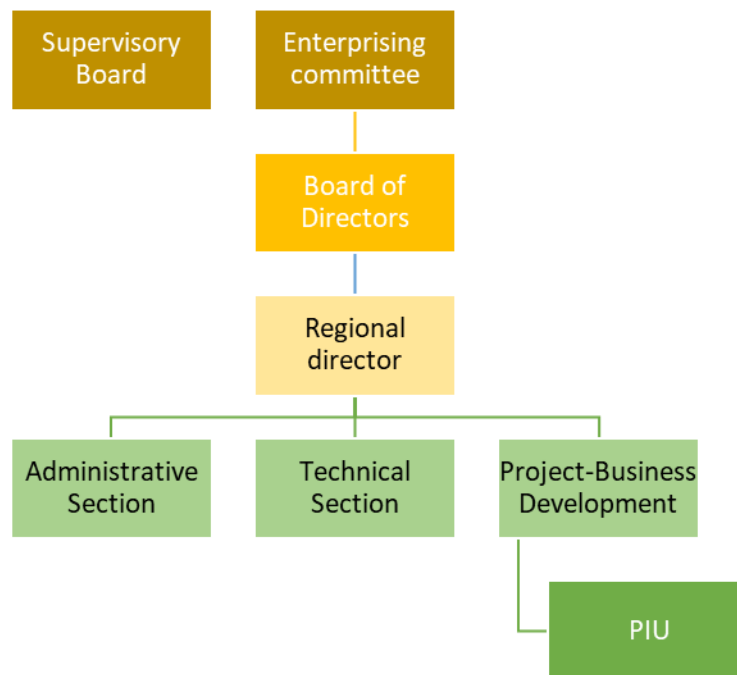


Figure 6-1: Organizational chart of Bağyurdu OIZ



## 7. GRIEVANCE MECHANISM (GM)

### 7.1 Purpose and Principles

The project-based GM is intended to serve as a mechanism to:

- Allow identification and impartial, timely and effective resolution of issues affecting the project,
- Strengthen accountability of the beneficiaries, including project affected stakeholders, and
- Provide channels for the stakeholders to provide feedback and raise concerns.

Any grievances that may occur during the project will be addressed at four levels. The GM at the first level will be undertaken by the OIZs. Secondly, contractors will establish their own GM for undertaking grievances for sub-contractors and workers. As the third level the MOIT's GM will be effectively adapted for the Project. Finally, the Presidential Communication Center (CIMER) will constitute the fourth level of the grievance mechanism of this project. Legal action is open for complainants who feel that they have not achieved a satisfactory result from any of these levels.

The GM will be accessible to a broad range of Project stakeholders who are likely to be affected directly or indirectly by the project.

Having an effective GM in place will also serve the objectives of: reducing conflicts and risks such as external interference, corruption or mismanagement; improving the quality of project activities and results; and serving as an important feedback and learning mechanism for project management regarding the strengths and weaknesses of project procedures and implementation processes.

### 7.2 GM in MoIT Level

Per the World Bank's ESS10 requirement, a proper grievance mechanism (GM) will be established and operated for the Project. For this mechanism to function in a proper and timely manner, a GM focal point who will oversee the entire process will be assigned as a part of the project team of the MoIT. S/he will also be responsible for reporting the grievance redress process of the project for monitoring purposes. This person will also be responsible to coordinate the grievance mechanism to ensure its smooth functioning within the scope of the project. A Communication and Stakeholder Specialist will be assigned for this project in the MoIT to coordinate SEP activities and the inquiries regarding the loan projects. S/he will be the focal point for communication in the Project. The specialist will also be responsible to suggest and execute proper engagement methods in line with the improvements, if the covid epidemic peaks again.

MoIT receive formal requests and grievances through the Presidential Communication Center (CIMER). Other than CIMER, MoIT can receive formal grievances either as official petitions or through its online web channels. In accordance with the requirements of the World Bank, an expert will be assigned to function as the GM focal point of the project, who will receive grievances regarding the project through all available GMs. The GM will also allow submission of anonymous grievances through CIMER.

Additionally, requests, grievances and suggestions can be sent to Department of Personnel (for MoIT) either inner writing system or paper-based petitions for project workers, who are staff of MoIT. Requests, grievances and suggestions received in this way are evaluated in every 20



business days. The evaluation results are listed internally on the grievance system and can be accessed by employees through their own intranet. The grievances which are relevant to this Project, received through this system will also be reported to GM focal point.

### 7.3 GM of Bağyurdu OIZ

Project Implementation Unit (PIU) in Bağyurdu OIZ will be responsible for overall management and supervision of the project including compliance with SEP requirements as well as managing grievances. OIZ has its own grievance mechanisms in place which allows its employees, contractors and stakeholders to raise workplace related concerns and grievances. For this purpose, there are “Complaint, Request and Suggestion Boxes” in various parts in buildings. Additionally, requests, grievances and suggestions can be received by the OIZ through paper-based petitions. Any request, suggestion or grievances can be sent to the Bağyurdu OIZ via ‘Communication Form’ section of the web site.



Figure 7-1: Complaint, Request and Suggestion Boxes

Complaints, requests and suggestions within the scope of Bağyurdu OIZ 1.6 MWe Solar Power Plant Project will be conveyed through the following communication channels:

Table 7-1: : Grievance Mechanism Contact Information

Bağyurdu OIZ PIU	Address	Bağyurdu Organize Sanayi Bölgesi İzmir- Ankara Caddesi No:5 Kemalpaşa /İZMİR
	GM focal point	ZERNİŞAN ÖZTÜRK
	Phone	0530 782 69 08
	E-mail	info@Bağyurdu.org
	Web	<a href="https://www.Bağyurdu.org/">https://www.Bağyurdu.org/</a>
	Online communication form	<a href="https://www.Bağyurdu.org/iletisim.html">https://www.Bağyurdu.org/iletisim.html</a>
MoIT PIU	Address	Mustafa Kemal Mahallesi Dumlupınar Bulvarı (Eskişehir Yolu 7.km) 2151. Cadde No:154/A 06530 Çankaya/ANKARA
	Phone	444 6 100
	E-mail	info@sanayi.gov.tr
	Web	<a href="https://www.sanayi.gov.tr">https://www.sanayi.gov.tr</a>
	Online communication form	<a href="https://www.sanayi.gov.tr/iletisim/iletisim-formu">https://www.sanayi.gov.tr/iletisim/iletisim-formu</a>
CİMER	Phone	150
	Web	<a href="https://www.cimer.gov.tr/">https://www.cimer.gov.tr/</a>



Complaints coming from these channels will be recorded in the Complaint Receiving Form (see Appendix 13) in the same day. The complaint recorded on the form will be recorded to the GM system within three days and the resolution process will begin. The complaint will be forwarded to the relevant unit for a solution within 10 days from the date it was first received. The time taken for resolution of the complaint and feedback will not exceed 30 days.

There is no settlement closer than 5 km to the Project. Four surrounding settlements more than 5 km away are included in this SEP as OIPs. The following information will be provided by the PIU to the representatives (muhtars, directors) of these settlements:

- The project has a grievance mechanism,
- Complaints will be recorded and resolved within 30 days,
- Management of grievances will be monitored by MoIT,
- Information about complaint channels,
- Request for referral of grievances from local communities.

#### **7.4 GM for Workers**

Bağyurdu OIZ PIU will require contractors to develop and implement a grievance mechanism for their workforce including sub-contractors, prior to the start of works. The workers' grievance mechanism will include:

- a procedure to receive grievances such as comment/complaint form, suggestion boxes, email, a telephone hotline;
- stipulated timeframes to respond to grievances and to resolve cases;
- a register sheet to record and track the timely resolution of grievances; and
- a responsible department to receive, record, address and track resolution of grievances.

The Assessment and Closing Procedure of Grievance Mechanism and Monitoring and Reporting on Grievances main will be as described in the SEP of the main project<sup>6</sup>.

Grievance mechanism for workers will be able to receive anonymous grievances on sexual exploitation and abuse (SEA) and sexual harassment (SH).

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<sup>6</sup> <https://www.sanayi.gov.tr/sanayi-bolgeleri/dunya-bankasi-finansmanli-osb-kredilendirme-projesi/sf1604010641>



## **8. MONITORING AND REPORTING**

### **8.1 Reporting for Monitoring**

SEP activities will be monitored periodically and reported in project progress reports biannually. Monitoring and reporting will be executed by a monitoring specialist who will be in close collaboration with the Communications and Stakeholder Specialist and GM focal point in the PIU of MoIT.

Minutes of the meetings held within the scope of the Stakeholder Engagement Program, participant lists (sex disaggregated), significant comments and feedbacks of projects stakeholders regarding the project, number and nature of grievances and their status (opened, closed, pending, etc.) will be shared as appendices of the project progress reports. These annexes will be sent monthly to MoIT PIU by Bağyurdu OIZ PIU. OIZ PIU will transmit the following information to MoIT with monthly reporting:

- Total number of complaints received (general)
- Number of complaints monthly
- Distribution of received complaints by subject
- Distribution of complainants by gender
- Number of complaints answered within 7 days
- Number of complaints resolved within 30 days in the previous month
- Complaints and solutions list

### **8.2 Involvement of stakeholders in monitoring activities**

Involvement of stakeholders in monitoring activities are limited. Third parties will be involved in providing information to monitoring activities, if needed.

### **8.3 Reporting back to stakeholder groups**

Opinions and requests received in stakeholder engagement activities will be evaluated and feedback will be provided to stakeholders by taking necessary actions. Complaints received will be recorded with the GM and the resolution process will end with feedback to the stakeholders.



## APPENDICES

Appendix 1. Technical opinion was obtained from the Provincial Directorate of Agriculture for the entire land planned to be established in Bağyurdu OIZ in 2006

**T.C.**  
**İZMİR VALİLİĞİ**  
**İl Tarım Müdürlüğü**

Sayı : Prj.İst.Şb.Md./ 7267-32936  
Konu : Tarım Dışı Amaçlı Arazi Kullanımı

29/11/2006

**BAĞYURDU BELEDİYE BAŞKANLIĞI'NA**  
**K.PAŞA / İZMİR**

**İLGİ:** 13.11.2006 tarih ve 2006/1888 sayılı yazınız.

İlgi yazınızla İzmir İli, Kemalpaşa İlçesi, Bağyurdu Beldesi hudutlarında yer alan, yeri ve sınırları müracaat dosyasındaki 1/25000 ölçekli haritada L19a03a ve L19a03b paftalarda işaretli olan, 963, 964, 966, 967, 968, 969, 971, 976, 1447, 1499, 1500, 1501 parsel numaralarıyla tapuya kayıtlı KOBİSAN O.S.B. Alanı olarak görülen alanlar ile 956, 957, 958, 960, 962 parsel numaralarda tapuya kayıtlı Bağyurdu Beldesi Sanayi Rezerv Alanı olarak görülen taşınmazları kapsayan alanda "Sanayi Amaçlı 1/5000 Ölçekli Nazım İmar Planı ve 1/1000 Ölçekli İlave İmar Planı yapılmak istendiği belirtilerek, planlama çalışmalarına esas olmak üzere, Müdürlüğümüz görüşü istenmektedir.


Arazinin yerinde etüt edilmesi neticesinde, Müdürlüğümüzce hazırlanan Etüt Raporu doğrultusunda, 25.03.2005 tarih ve 25766 sayılı Resmi Gazetede yayımlanarak yürürlüğe giren "Tarım Arazilerinin Korunması ve Kullanılmasına Dair Yönetmelik" hükümleri 8-9 maddeleri ve 19.07.2005 tarih ve 25880 sayılı Resmi Gazetede yayımlı 5403 sayılı "Toprak Koruma ve Arazi Kullanımı Kanunu" 13. maddesi doğrultusunda, yazımız ekinde yer alan 1/25000 ölçekli etüt haritasında;

1.Yeşil renkte gösterilen 45,5 ha. yüzölçümlü, "Sulu Mutlak Tarım Arazisi" (SMT) tarım dışı amaçlı kullanılması uygun görülmemiştir.

2.Mavi renkte gösterilen 136 ha. yüzölçümlü alan, 13.04.2006 tarih ve 2960-8378 sayılı yazımız ile izin verilen alanlardan olduğu için, bu bölümdeki araziler etüt kapsamı dışında bırakılmış ve görüş verilmemiştir.

3.Kavuniçi renkte gösterilen 163 ha. yüzölçümlü "Kuru Marjinal Tarım Arazileri" (KTA); çevreye ve tarımsal faaliyetlere zarar vermeyecek tedbirlerin alınması ve bu alan içinde 4342 sayılı Mera Kanunu kapsamında kalan taşınmazların bulunması durumunda, İl Mera Komisyon Başkanlığından da gerekli görüş alınması şartıyla, tarım dışı amaçla kullanılması uygun görülmüştür.

Bilgilerinizi ve gereğini rica ederim.

  
Cengiz GÜZEL  
Vali a.  
İl Müdürü V.

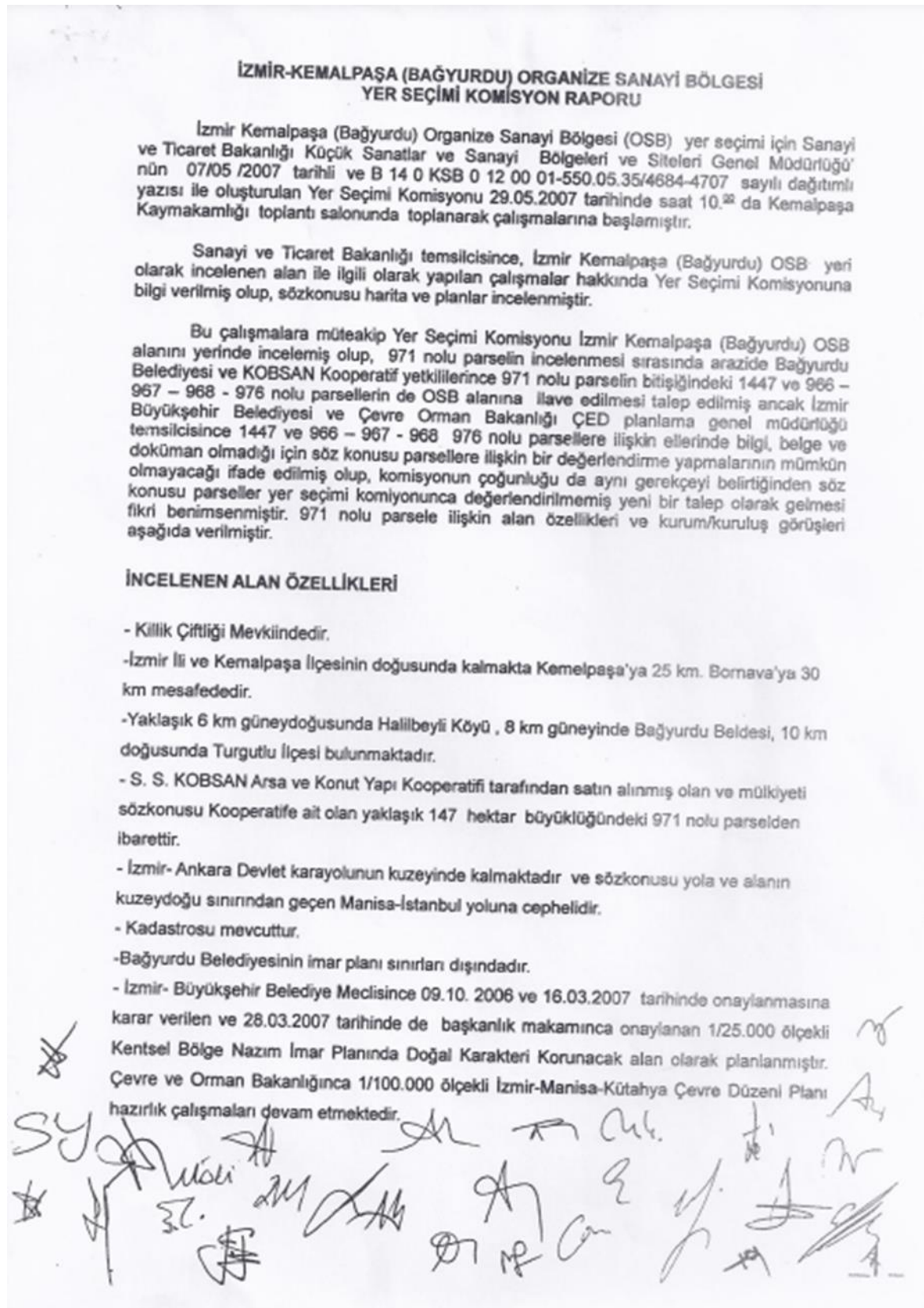
Eki:  
1.1/25000 Ölçekli Etüt Haritası (1 Adet)

29/11/2006 Mühendis : C.YILMAZ  
29/11/2006 Prj.İst.Şb.Md.V. : M.BAYLAN  
29/11/2006 İl Müdür Yard. : G.ANAKÖK

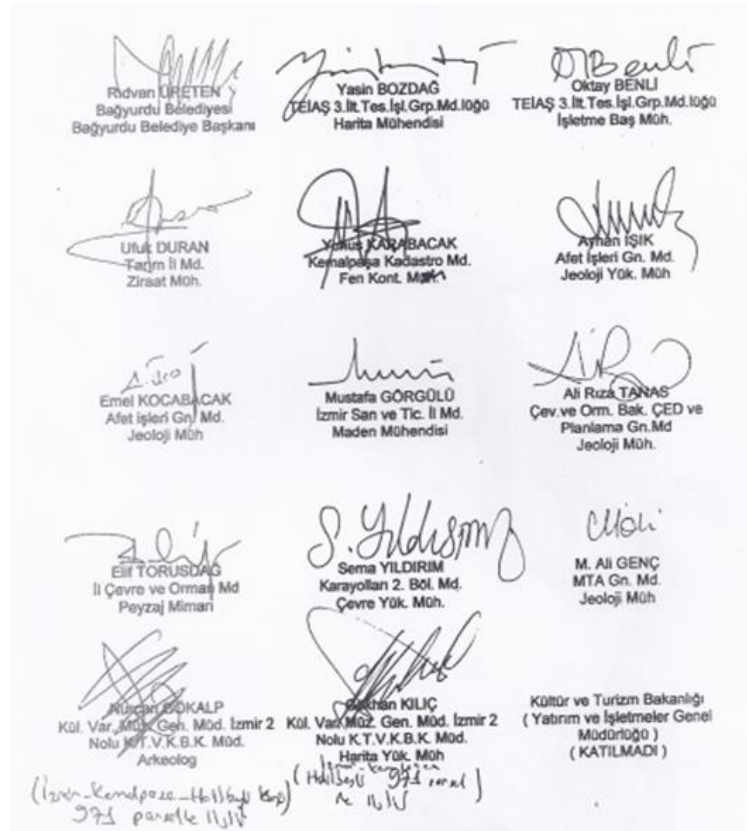
Adres : Üniversite Cad. No:47 Bornova-İZMİR      Santral (0 232) 435 10 02 (4 Hat)      Faks(0 232) 462 59 14



*First page*









### Appendix 3. The land transferring from the construction cooperative to Bağyurdu Organized Industrial Zone

İli	İZMİR	<b>Türkiye Cumhuriyeti</b>  <b>TAPU SENEDİ</b>		Fotoğraf			
İlçesi	KEMALPAŞA						
Mahallesi							
Köyü	HALİLBEYLİ						
Sokağı	KILLIK ÇİFTLİĞİ						
Mevkii							
Satış Bedeli		Pafta No.	Ada No.	Parsel No.	Yüzölçümü		
UNVAN TASHİHİ		L19D4111C		971	ha	m²	dm²
					146	8494	44
GAYRİMENKULÜN	Niteliği	ÇİFTLİK EVİ VE TARLA					
	Sınırı	PAFTASINDADIR					
	Edinme Sebebi	tamamı sınırlı sorumlu izmir kobsan arsa ve konut yapı kooperatifi adına kayıtlı iken izmir ticaret sicili memurluğunun 28/10/2009 tarih ve 128111 sayılı belgesine göre bağyurdu organize sanayi bölgesi olarak tashiinden					
	Sahibi	BAĞYURDU ORGANİZE SANAYİ BÖLGESİ					
Geldisi		Yevmiye No.	Cilt No.	Sahife No.	Sıra No.	Tarihi	Gittisi
Cilt No.			40	967		18/11/2009	Cilt No.
Sahife No.	**						Sahife No.
Sıra No.	***						Sıra No.
Tarih	***						Tarih
<small>NOT: * Mülkiyet devri için tapu kütüğüne müracaat edilmelidir. ** Tabloların ve hususların gereğince adres değişikliği ilgili Tapu Sicil Müdürlüğüne bildirilecektir.</small>							

ATILIM A.Ş. 2008

Döner Sermaye İşletmesi tarafından bastırılmıştır.

Stok No 129



#### Appendix 4. Stakeholder List

Unit	Official	Address	Phone	E-mail
<b>Public Institutions</b>				
Kemalpaşa District Directorate of Environment, Urbanization and Climate Change		Anadolu Caddesi No:41/5 35010 Bayraklı/İZMİR	(0232) 341 68 00	
Kemalpaşa District Directorate of Agriculture and Forestry		Mehmet Akif Ersoy Mahallesi Atatürk Bulvarı Kemalpaşa/İzmir	(0232) 878 18 82 - 1294	kemalpasa@icisleri.gov.tr
İzmir Province Directorate of Environment, Urbanization and Climate Change		Anadolu Caddesi No:41/5 35010 Bayraklı/İZMİR	(0232) 341 68 00	izmircevreesehirclilik@hs01.kep.tr
İzmir Province Directorate of Agriculture and Forestry		Kazım Dirik Mah. Sanayi Cad. No: 34 Bornova, İzmir, Turkey	0232 435 10 02 +90 232 435 10 04	izmir@tarimorman.gov.tr
Kemalpaşa District Government		Mehmet Akif Ersoy Mahallesi Atatürk Bulvarı Kemalpaşa Hükümet Konağı PK:35170 Kemalpaşa/İzmir	(0232) 878 18 82 - 1294	kemalpasa@icisleri.gov.tr
<b>Nearest settlements (more than 5 km away)</b>				
Residents of Çepnidere (approximately 5,3 km) Number of residents?	Tayfun Girgin		0538 410 68 07	
Residents of Turgutlu (approximately 6,25 km) Number of residents?			(0236) 313 27 27	
Residents of Sancaklıbozköy (approximately 6,1 km) Number of residents?	Kadir Dalgın		0 537 274 48 40	
Residents of Sancaklığdecik (approximately 6,6 km) Number of residents?	Yusuf Özel		0 536 779 74 42	
<b>Municipality</b>				
Kemalpaşa District Municipality		Mehmet Akif Ersoy Mh. İnönü Cd. No:111 Kemalpaşa/İzmir	444 88 77	kim@izmir-kemalpasa.bel.tr
İzmir Province Municipality		Mimar Sinan Mahallesi 9 Eylül Meydanı No:9/1 Kültürpark içi 1 no'lu Hol Konak / İzmir	0232 293 12 00	him@izmir.bel.tr
<b>NGOs</b>				
Müstakil Sanayici ve İş Adamları Derneği (Independent Industrialists' and Businessmen's Association)		Ataköy 7-8-9-10 Mah. Çobançeşme E5 Yanyol Cad. No:4, Bakırköy / İstanbul	(0212) 395 0000	musiad@musiad.org.tr
Kemalpaşa Esnaf ve Sanatkarlar Odası		Soğukpınar Mahallesi 278/3. Sokak 126 35730 Kemalpaşa/İzmir	(0232)8781328	
İzmir Esnaf ve Sanatkarlar Odaları Birliği (İzmir Union of Tradesmen and Craftsmen Chambers)		Atatürk Blv. Nif Psj. No:126 3.kat, KEMALPAŞA / İZMİR / TÜRKİYE	0232 878 13 28	ver-da-78@hotmail.com
Küçük ve Orta Ölçekli İşletmeleri Geliştirme ve Destekleme İdaresi Başkanlığı (KOSGEB) - İzmir Müdürlüğü (Small and Medium Enterprises Development and Support Administration - İzmir Directorate)		Atatürk OSB 10013 Sok. P.K:35477 Çiğli/İZMİR	0 312 595 25 35	izmir@kosgeb.gov.tr izmir@zmo.org.tr
İzmir Kalkınma Ajansı (İzmir Development Agency)		Megapol Çarşı Kule Halkapınar Mahallesi, 1203/11. Sk. No: 5-7, Kat: 19 35170 Konak/İzmir	+90 232 489 81 81	
<b>Companies in Bağyurdu OIZ</b>				
List and contact information: <a href="https://www.Bağyurdu.OIZ.org/firmalar.html">https://www.Bağyurdu.OIZ.org/firmalar.html</a>				



## Appendix 5. Presentation on WB E&S ESSs



### Bağyurdu OIZ Solar Energy Project

- One of the sub-projects is Bağyurdu OIZ Infrastructure Project.
- It will be established on existing OIZ lands.
- Bağyurdu OSB was established in 2008.
- Green OSB
- Project will be linked, will create a greener and more environmentally friendly OIZ.



### World Bank E&S Standards (ESS)

- ESS1 Assessment and Management of Environmental and Social Risks and Impacts sets out responsibilities to assess, manage and monitor environmental and social risks and impacts associated with each phase of the project, supported by the World Bank with Investment Project Financing
- ESS2 Labor and Working Conditions, describes the importance of creating employment and income for comprehensive financial development and poverty reduction.
- ESS3 Resource Efficiency and Pollution Prevention and Management, refers to resource efficiency and pollution prevention and pollution management requirements with a holistic approach in project implementation.
- ESS4: Community Health and Safety, emphasizes health, safety and security risks and their impact on communities due to project activities.
- ESS5: Land Acquisition, Restrictions on Land Use and Involuntary Resettlement requires avoiding compulsory resettlement, if not avoided, necessary measures should be taken to reduce negative effects on displaced people.

### Environmental and Social Management Plan (ESMP)

- Impact Identification and Assessment on:
- Environmental Impacts such as:
  - Water Quality
  - Air Quality
  - Wastewater Generation
  - Solid Waste
  - Excavation Waste
  - Noise and Vibration
  - Dust Emission
  - Climate

### Stakeholder Engagement Plan (SEP)

- The World Bank's Environmental and Social Framework (ESF)'s Environmental and Social Standard (ESS)10, "Stakeholder Engagement and Information Disclosure" is very important.
- This standard requires that the OIZ prepares a Stakeholder Engagement Plan (SEP) which is included stakeholder engagement methods that will be used throughout the life cycle of the Project.
- What kind of information would you like to access?
- Which way would you like to reach?

### Turkiye Organized Industrial Zones Project

- Ministry of Industry and Technology (MİT) has a long history of strengthening Organized Industrial Zones (OIZs).
- The main objective of the Türkiye Organized Industrial Zones Project is to increase the efficiency, environment, sustainability and competitiveness of selected OIZs in Türkiye.
- For this purpose, the World Bank (WB) financing will be used for Sub-Projects in selected OIZs.
- Majority of the Project funds will be in support of OIZ infrastructure such as renewable energy generation, water and wastewater treatment and energy-efficient buildings and processes.
- A Part of the loan will be earmarked to enhance the competitiveness of OIZs through sub-projects in support of establishing innovation and training centres based in OIZs and working closely with external experimental and research institutes and academic entities.

### World Bank E&S Requirements

✓ All EIA is not required as the environmental and social risk of the subproject is not high.



However, an Environmental and Social management plan should be prepared in accordance with World Bank standards. (Inpreparation)



A site-specific stakeholder engagement plan (SEP) will be required. (Inpreparation)

### World Bank E&S Standards (ESS)

- ESS6: Biodiversity Conservation and Sustainable Management of Living Natural Resources requires conservation and preservation of natural resources living with biodiversity is essential in ensuring sustainable development.
- ESS7: Indigenous Peoples/Sub-Saharan African Historically Underserved Traditional Local Communities (not related)
- ESS8: Cultural Heritage states that cultural heritage provides continuity in concrete and abstract forms between past, present and future. Necessary measures should be taken to protect cultural heritage in the implementation of the projects. (not related)
- ESS9: Financial Intermediaries was established to assess and manage environmental and social risks and impacts associated with project-related investments or subprojects (not related)
- ESS10: Stakeholder Engagement and Information Disclosure, emphasizes the importance of open and transparent participation between the client and stakeholders, and good international practice is an essential element. It contributes to projects in terms of effective stakeholder engagement, improving environmental and social sustainability, increasing project acceptance and successful project design.

### Environmental and Social Management Plan (ESMP)

Environmental and Social Impacts and Mitigation Measures for:

- Pre-Construction Phase
- Construction Phase
- Project Execution/Operate Phase
- Your suggestions?
- Ex-Post Social Audit
- %85 willing sell
- Impacts on livelihood?

### Project Stakeholders

#### Stakeholders Affected by the Project

- OSB employees
- Companies operating in OSB and their employees
- Construction company and its employees

#### Other Related Parties:

- Suppliers
- Those who serve OSB
- Headmen and residents of settlements more than 5 km away
- Kemalpaşa Municipality
- Izmir Provincial Directorate of Environment, Urbanization and Climate Change
- Izmir Provincial Directorate of Agriculture and Forestry
- Kemalpaşa District Directorate of Agriculture and Forestry
- NGOs

#### And Sensitive Groups

- Such as female heads of households, the elderly, disabled individuals, those who cannot read or write and do not speak Turkish.



Grievance Mechanism (GM)		Information Disclosure Process	<p>E&amp;S management plans prepared will be disclosed on the OIZ website and will be suspended.</p> <p>Institutional stakeholders will be notified by e-mail, OIZ employees will be notified by board announcement, and muhtars, who are PAPs' representatives will be notified by phone.</p> <p>The plans will be suspended for 15 days and will be open to the contribution of all stakeholders. Stakeholders will be able to contribute to the plans by phone, e-mail or via the online communication form on the website.</p> <p>Disclosed management plans will be updated and finalized according to the feedback received from stakeholders</p>
Address:	Bağyurdu Organized Industrial Zone İzmir- Ankara Street No:3 Kemalpaşa/İzmir		
GM Officer:	ZERNİŞAN ÖZTÜRK		
Phone:	0530 782 69 08		
E-Mail:	<a href="mailto:info@bayosb.org/">info@bayosb.org/</a>		
Website:	<a href="https://bayosb.org/">https://bayosb.org/</a>		
Online communication:	<a href="https://bayosb.org/iletisim.html">https://bayosb.org/iletisim.html</a>		


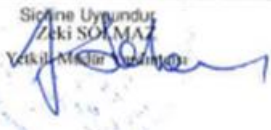


## Appendix 6. Participation list of Preparation Meeting with E&S consultants

FİRMA BAĞYURDU OSB ESMP VE SEP geliştirmesi kapsamında saha görüşmeleri						
02.11.2022						
No	Firma-Kurum Adı	Adı-Soyadı	Telefon	Cep	Email	İmza
1	STB	Beren KILINÇ	0532 0532 0532	—	beren.kilinc@stb.com.tr	Personal data
2	STB	Tiğış GÜNEZ	0532 0532 0532	—	tiyis.gunez@stb.com.tr	Personal data
3	BAYOSB	Figen ADEZİRE	0542 0542 0542	—	figen.adezir@bayosb.com.tr	Personal data
4	ÇEDFEM	Hürrem KÖRGEN	0532 0532 0532	—	hurrem.korgen@cedfem.com.tr	Personal data
5	ÇEDFEM	Gizem İNÖLÜ	0532 0532 0532	—	gizem.inolu@cedfem.com.tr	Personal data
6	BAYOSB	Ayşe GÜZEL	0532 0532 0532	—	ayse.guzel@bayosb.com.tr	Personal data
7	BAYOSB	Fatih GÜZEL	0532 0532 0532	—	fatih.guzel@bayosb.com.tr	Personal data
8						
9						
10						
11						



Appendix 7. Title deeds of the purchased land (110/1 – 104/27)

İli	İZMİR	<b>Türkiye Cumhuriyeti</b>  <b>TAPU SENEDİ</b>		Fotoğraf			
İlçesi	KEMALPAŞA						
Mahallesi	HALİLBEYLİ						
Köyü							
Sokağı							
Mevkii							
Satış Bedeli		Pafta No.	Ada No.	Parsel No.	Yüzölçümü		
0,00		K19D-23D-3D	110	1	ha	m <sup>2</sup>	dm <sup>2</sup>
						29.491,62	m <sup>2</sup>
GAYRİMENKULÜN	Niteliği	Arsa					
	Sınırı	Planındadır Zemin Sistem No : 97719268					
	Edinme Sebebi	HALİLBEYLİ Mah. 1628 Parsel taşınmazının İfraz işlemi (TSM) işleminden.					
	Sahibi	BAĞYURDU ORGANİZE SANAYİ BÖLGESİ Tam					
Geldisi		Yevmiye No.	Cilt No.	Sahife No.	Sıra No.	Tarihi	Gittisi
Cilt No.		13537	20	1938		22/11/2017	Cilt No.
Sahife No.		 Sizine Uygundur Zeki SOLMAZ Yetkili Makul Temsilcisi				Sahife No.	
Sıra No.						Sıra No.	
Tarih						Tarih	
NOT : * Mülkiyetin gayri ayni haklarla ve peşinler işleri için kullanışına müracaat edilmelidir. ** Tebliği Kararne Hükümlerini gereğince adres değişikliği için Tapu Sicil Müdürlüğüne bildirilmelidir.							

D.M.O. Basım İşl. Md. Döner Sermaye İşletmesi tarafından bastırılmıştır. Stok No 129





## TÜRKİYE CUMHURİYETİ TAPU SENEDİ

TAŞINMAZ BİLGİLERİ	İl:	İZMİR		
	İlçe:	KEMALPAŞA		
	Mahalle/Köy:	HALİLBEYLİ		
	Mevki:			
	Ada:	104	Parsel:	27
	Yüz Ölçümü:	5.258,47 m2	Cilt/Sayfa No:	21 - 2057
	Niteliği:	ARSA		

MALİK BİLGİLERİ	Adı Soyadı/Baba Adı:	Hissesi:	Hisseye düşen m <sup>2</sup> :
	BAĞYURDU ORGANİZE SANAYİ BÖLGESİ	Tam	5.258,47

TESCİLE İLİŞKİN BİLGİLER	Taşınmaz No:	Edinme Nedeni:	İşlem Bedeli:
	123589338	İfraz İşlemi (TSM)	
Konum Bilgisi:	Tescil Tarihi/Yevmiye No:	Siciline Uygundur	
		15/09/2022 - 22959	Veriliş Tarihi : 15/09/2022 Melih BERGÜN Yetkili Müdür Yardımcısı

Mülkiyetin dışındaki aynı ve şahsi haklar ile şerh ve belirtmeler için tapu siciline müracaat edilmesi gerekmektedir.



## Appendix 8. Opinion requested from the Provincial Directorate of Agriculture for the area to be used for the treatment plant in 2012



**BAĞYURDU ORGANİZE  
SANAYİ BÖLGESİ**

Sayı : 2012/435

07/12/2012

Konu : 974 parsel

### TARIM İL MÜDÜRLÜĞÜ'NE İZMİR

Organize Sanayi Bölgemiz mülkiyetinde ve sınırında bulunan K19d4IIIc pafta 974 nolu parseli, teknik altyapı alanı olarak (arıtma tesisinin bir bölümü) , Bilim Sanayi ve Teknoloji Bakanlığınca onaylanacak İmar planı tadilatımıza konu edeceğimizden dolayı; bu parselin kurumunuz nazarındaki durumu hakkında görüşlerinizi arz ederiz.

İZMİR  
GIDA, TARIM VE  
HAYVANCILIK İL  
MÜDÜRLÜĞÜ  
17.12.2012 09:03:23  
BAĞYURDU ORGANİZE  
974 PARSEL İMAR PL.  
Evrak Yılı: 2012  
Evrak No: 89754  
Kontrol No: E6C9120  
www.izmitarim.gov.tr adresine girerek  
sorgunuzun durumunu kontrol edebilirsiniz

**BAĞYURDU  
ORGANİZE SANAYİ BÖLGESİ**

**Figen AKDEMİR**  
Bölge Müdürü

**Fahrettin SELÇİK**  
Yön.Krl.Bşk.V.





## Appendix 9. Positive response was obtained from Provincial Directorate of Agriculture

T.C.  
İZMİR VALİLİĞİ  
Gıda, Tarım ve Hayvancılık İl Müdürlüğü

**Sayı:** B.12.4.İLM.0.35.01/61155  
**Konu:** Kemalpaşa Halilbeyli, 974 parsel

20/12/2012

**BAĞYURDU ORGANİZE SANAYİ BÖLGESİ**

**KEMALPAŞA/İZMİR**

**İlgi :** 07.12.2012 tarih ve 2012/435 sayılı yazınız

İzmir İli, Kemalpaşa İlçesi, Halilbeyli Köyü, K19d4IIIc pafta, Killik Çiftliği Mevkii 974 numaralı parsel üzerinde teknik altyapı alanı (arıtma tesisinin bir bölümü) amaçlı imar planı yapılmak istendiği belirtilerek tarım dışı amaçlı arazi kullanım izni talep edilmektedir.

Bahse konu arazinin Müdürlüğümüz teknik elemanlarınca yerinde incelenmesi ile hazırlanan tarımsal etüt raporunun İl Müdürlüğümüz tarafından değerlendirilmesi sonucu; 5403 sayılı "Toprak Koruma ve Arazi Kullanımı Kanunu"nun 13. maddesinin 2. fıkrasına göre yukarıda belirtilen 0,98 hektar kuru marjinal tarım arazisinin tarım dışı amaçla kullanılması uygun görülmüştür.

Bilgilerinizi rica ederim.

Günay ANAKÖK  
Vali a.  
İl Müdürü V.



## Appendix 10. Opening Stakeholder Engagement Meeting Photos (25th November 2022)









## Appendix 11. Opening Stakeholder Engagement Meeting Notes (25th November 2022)



### BAGYURDU OIZ SOLAR AND FAST CHARGING STATION STAKEHOLDER ENGAGEMENT MEETING NOTES

Date: 25.11.2022

Time: 11:00

Notes:

- The meeting started with the participation of 16 stakeholders.
- The stakeholders, OIZ's officials and company that prepares SEP met.
- The presentation of the SEP started with the opening speech of the OIZ Manager

QUESTION: (Barış Nevruz- Factory Manager-Star Treyler): Will there be another investment for energy?

ANSWER: (Figen Akdemir-OIZ Manager): In the carbon footprint calculation, within the scope of the green agreement, most of the energy consumed by OIZ companies will be produced from the solar energy that carries out. It will provide this advantage to the companies within the OIZ. There will be no extra projects. If it is done, it will be the next source of solar energy, too.

QUESTION: (Caner İzmirlioğlu-Project Manager-Konfor) Fazladan trafo olacak mı?

ANSWER: (Figen Akdemir-OIZ Manager) No. The current transformer capacity is also planned appropriately for future investments.

Serdar Başar- Administrative Affairs Supervisor -Birim Machine: He thinks a fast charging system will be necessary. There are 4 electric vehicles in its facilities.

Konfor: There are 2 electric forklift.

Dönmez Machine: There are 1 electric forklift.

Star Treyler: There is an electric vehicle.

Birim Machine: There are 4 electric vehicles and an electric forklift.

QUESTION: (Figen Akdemir-OIZ Manager) She was asked whether there were electric vehicle users in the region.

ANSWER: (Çepnidere Local Authority-İnan Girgin) No one drives an electric vehicle.



QUESTION : (Çepnidere Local Authority-İnan Girgin) Can anyone use the fast charging station?

ANSWER: (Figen Akdemir- OIZ Manager) everybody able to use the fast charging station.

QUESTION: ( Çepnidere Local Authority-İnan Girgin) Are there any negative effect to solar energy?

ANSWER: (Figen Akdemir-OIZ Manager) No. There arent negative effect in the area.

Local Authority: If the electric charging station is available, even the villagers' tractors can be converted to electric.

QUESTION: (Çepnidere Local Authority-İnan Girgin) If there is not sun how produce the solar energy?

ANSWER: (Hüsamettin Çoban-Çedfem Engineering) Day light is enough for produce solar energy.

Bayosb Vice Chairman Of The Board Of Directors (Şevket Karahan) HEE gave the example of installing panels in her private garden and producing his own daily electricity needs.

Local Authority: The villagers will also solar panel for produce the electric.

Caner İzmiroğlu: He shared information about the gray water project being planned. He said it could be an example project, we could be in contact.

ANSWER Çedfem Engineering: When the factory construction starts, a storage area should be built.

Local Authority: The drillings are getting deeper, there are very serious water problem, our resources are drying up.



## Appendix 12. Opening Stakeholder Engagement Meeting Participant List (25th November 2022)

BAYOSB BAĞYURDU ORGANİZED İNDUSTRIAL ZONE					PAYDAŞ KATILIM TOPLANTI İMZASI TUTANNAĞI		
Sıra No	İm Söylen	Kurum-Kuruluş	Unvan	İletişim (Telefon / e-mail)	İmza		
1	M. N. Karacan	B. Y. Karacan	İşletme Müdürü	0522 300 0015			
2	E. Karacan	MEP	Mali İşler Müdürü	0538 541 1232			
3	B. Karacan	Star Treptas	Fabrika Müdürü	0533 514 8786 / bayosb@bagyurdu.com.tr			
4	İ. Karacan	Gepidero	Mühür	0535 7585276			
5	M. Karacan	M. Karacan	Müdür	0573 4377183			
6	A. Karacan	D. Karacan	Genel Müdür				
7	B. Karacan	D. Karacan	Genel Müdür	0571 699 9209			
8	F. Karacan	BAYOSB	İşletme Müdürü	0541 282 6218			
9	K. Karacan	Konfer	Proje Müdürü	0555 558 5007			
10	Ö. Karacan	İ. Karacan	Genel Müdür	0592 400 6342			
11	S. Karacan	İ. Karacan	Genel Müdür				
12	M. Karacan	Const-nach	Proje Müdürü	0533 3008305			
13	Ö. Karacan			0592 400 6342			
14	S. Karacan		İşletme Müdürü	0592 400 6342			
15	D. Karacan	B. Karacan	Proje Müdürü	0533 3008305			



<b>BAYOSB</b> Bağyurdu Organized Industrial Zone						PAYDAŞ KATILIM TOPLANTI İMZA TUTANAĞI		
Sıra No	İsim Soyisim	Kurum-Kuruluş	Ünvan	İletişim (Telefon / e-mail)	İmza			
16	Y. K. KAYA	Bağyurdu Organized Industrial Zone	Head of Department	05542265002	[Signature]			
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								



### Appendix 13. Grievance Receiving Form

GRIEVANCE FORM			
Name of person receiving grievance:		Date:	
Title:			
INFORMATION ABOUT COMPLAINANT		Ways of Receiving Grievance	
(This section may not be filled if the complainant wishes to remain anonymous)			
Name – Surname		Phone	<input type="checkbox"/>
Phone number		Meetings	<input type="checkbox"/>
Address		Application to Office	<input type="checkbox"/>
District/Neighborhood		Mail/e-mail	<input type="checkbox"/>
Signature (if possible)		Field visit	<input type="checkbox"/>
		Other: .....	<input type="checkbox"/>
DETAILS OF GRIEVANCE			



## Appendix 14. Grievance Close-Out Form

Grievance closeout number:	
Define immediate action required:	
Define long term action required (if necessary):	
Compensation Required?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>CONTROL OF THE REMEDIATE ACTION AND THE DECISION</b>	
Stages of the Remediate Action	Deadline and Responsible Institutions
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

### COMPENSATION AND FINAL STAGES

This part will be filled and signed by the complainant after s/he receives the compensation fees and/or his/her complaint has been remediated.

Notes:

*[Name-Surname and Signature]*

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Of the Complainant:

Representative of the Responsible Institution/Company  
*[Title-Name-Surname and Signature]*